International Student Enrolment Checklist

To register your **expression of interest** to enrol your child at Mackay Christian College as an International Student you will need to submit the following documents to the College Enrolment Officer:

- Enrolment Application Form - for each child (12 pages completed & signed)
- Passport – A copy of each child’s passport
- Birth Certificate - A copy of each child’s birth certificate
- Parenting Plan / Court Orders - A copy of all Court Orders or other legal issues pertaining to the child must be supplied (if applicable)
- Current School Report - A copy of each child’s most recent school report.
- Proof of English Proficiency - A copy of evidence of sufficient proficiency in English
- Network User Agreement Form - For Internet use (one for each child)
- Subject Choice Form - Completed and signed by parent (one for each child in Year 7 to 12 only)
- Direct Debit Request Form - for payment of International Student Fees
- Visa Details - if your child does not already have their visa, when your child’s visa application has been granted please supply a copy to the College.

Please Note: A **non-refundable Enrolment Fee of $350** should be paid at the time of submitting your enrolment application documents.